



American Planning Association
Kansas Chapter

Making Great Communities Happen

KS APA Executive Committee Conference Call minutes, September 1, 2010, 3:30 pm

Attendance -Annie Driver, Chad Bunger, Erin Ollig, Joe Rexwinkle, Nick Schmidt, Nancy Scott, Sara Copeland, Steve Zilkie

Absent - Chris Gorney, Greg Czaplewski, Lisa Koch, Thomas Dow, Megan McFarland,

I. KC Section Rebate Request- Joe Rexwinkle, Treasurer of KC APA Section/Planner for City of Leawood, presented the section's FY2010 rebate request from the Kansas Chapter for the total amount of \$920 (\$5 per member- this amount was set by the KS Chapter in February). Joe reviewed some of the activities the Section has done over the past year and future activities for the year. Joe mentioned it is the goal of the Section to hold one activity per six weeks. Currently, the Section's only revenue for this year is \$2500 in sponsorship other than this rebate request from the Chapter. The MO Chapter is past due in it rebates to the Section. **Steve made motion to rebate the KC Section the full amount of \$920 as requested. (Chad seconded): All voted in favor.**

II. Conference Planning

1. Publicity- Erin completed conference program. Annual meeting will be switched with Awards luncheon due to conflict with AICP keynote speaker (Mitch Silver). Erin will make this change and send out copy of program to board for review next week. Erin also created poster for display at KU and KState asking for student volunteers.
2. Chad mentioned the AICP prep session has been relocated from City Hall to Fire Station.
3. Annie to check about posting presenter's power points and handouts on website after conference.
4. Chad is finalizing lunches and snacks with hotel; Annie working with hotel on food for Weds evening; Kite's Caterer and Alumni Center booked for Thurs evening watch party/game night party.
5. Registration update: 40 total have registered; ½ hotel rooms (25) at Holiday Inn are booked.
6. Music for Weds evening- Motion to approve Annie's request to ask KState music performance major to put together jazz ensemble for the reception at the Holiday Inn on Weds night for background entertainment and pay them \$250 for two hours; approx 7-9 pm.
7. Hotel deadline is next Tuesday. Remind fellow colleagues.

III. Election Results and Upcoming Terms

1. Annie, Sara, and Steve re-elected; Chad and Nick elected for first time. 40% turn-out in elections (155 people voted).
2. Will be looking for ways to expand Committee structure as a way of building leadership and getting more members active in the Chapter, as well as, reducing the amount of time any one person spends on certain tasks/functions. Ideas for ways to do this are to establish separate committees with board member chairing committee. Possible new committees: Newsletter committee, PR/Communications, Membership/Outreach, Professional Development, Programming, Community Planning Month, Awards, Nominations, etc. Will be asking for volunteers at Annual Meeting. Nick brought up his new ideas for an expanded scope of the professional development that would focus on mentorship, resume review and mock interviews as a way of providing more services to non-AICP members and new planners.

IV. Fiscal Year 2011 Budget - Reviewed last year's budget and made suggestions. Steve and Sara will be working on draft budget over next few weeks and present to board for action during September 28 conference call. One item of discussion was to remove or reduce amount for Planning Commissioner's training and change Audio web conferences to webcast and reduce this amount since the webcast is not as expensive. Send any suggestions and ideas for budget to Sara. Chapter to take action on budget at Annual Meeting.

V. Other items-

1. KU Planning Program's Sept 9th Galloway Lecture in Lawrence, Oread Hotel: Elizabeth Plater-Zyberk
2. Sara attending APA's Fall Leadership Conference at end of September.
3. Annie just found out today we have been approved by the Governor to have an official signing ceremony for Community Planning Month. It will be Sept 22 at 1:30: More details to follow.