



American Planning Association
Kansas Chapter

Making Great Communities Happen

KS APA Executive Committee conference call: October 8, 2012

Attendance -Lisa Koch, Ty Warner, Erin Ollig, Stephanie Watts, Bonnie Johnson, Sara Copeland

Absent - N/A

I. Welcome and Introductions of New Executive Board Members - Lisa Koch

- President–Lisa Koch
- Vice President–Ty Warner
- Treasurer–Erin Ollig
- Secretary–Stephanie Watts
- PDO–Bonnie Johnson
- Past President–Sara Copeland

II. Nomination of At-Large Members

1. **Executive Committee Structure:** Typically consists of the six members listed above plus two student members and four at-large members, one of which is the newsletter editor. Lisa stated that the two student members were Ashley Klinger from Kansas State University and Luke Pitts from Kansas University and recommended Jennifer Schwaller as the Newsletter Editor. **Sara moved to approve Jennifer Schwaller as the Newsletter Editor, Ty seconded: 6-0 voted in favor.**
2. Lisa suggested the following as at-large members; Roberto Deserillio, Planner with Garden City; Erik Pollom, Planning Director for Miami County and; Jess McNeely, Planner with the City of Wichita. **Ty moved to approve the at-large members, Erin seconded: 6-0 voted in favor.**

III. Annual Meeting - The Annual Meeting is scheduled to be held during the Bi-State Conference on Friday the 12th during the lunch hour.

1. **Schedule as follows:** Keynote Speaker (both KS and MO), KS and MO split into two rooms and KS begins the 2012 Awards presentation. Sara and Lisa will present plaques to Outgoing Exec Committee Members and introduce the incoming Executive Committee Members.
2. Items to be discussed during Annual Meeting: Chapter Budget, Legislative Report and KS Dept of Commerce's decision to cut the Main Street Program.

IV. Budget - Lisa stated that she wanted the Chapter's budget to start being at least revenue neutral as not to use the cash reserves. In the past, the Conference has been revenue neutral or a loss and moving forward our goal is to at least break even, Lisa explained what her cost estimates were based on. Lisa suggested that rather than having a Spring Symposium, perhaps considering a few smaller scale events throughout the year. She also explained that the Chapter President Council money shown in 2012 did not appear in 2013 because the Chapter decided to return the money they received from Nationals as it is no longer needed. It was noted that the fee structure for KS-APA will be discussed later this year. **Erin motioned for the Executive Committee to present the budget at the Annual Meeting, Bonnie seconded: 6-0 voted in favor.**

V. 2012 Bi-State Conference--Sara shared her idea for the Volunteer Board which would have pictures of each Executive Committee Member and a brief bio. It would also have room for people to share thoughts as to what they want from the chapter, ideas for programs and whether we should have a young planner group.

- VI. **2013 Conference**—There are two locations currently being considered for the 2013 Conference, Manhattan and Wichita. Manhattan has had two different venues submit bids to host the conference. Sara is still waiting to hear back from Wichita hotels.
- VII. **Scheduling of Future Calls**—Lisa will be sending out an email in the near future to gauge everyone's availability for future Executive Committee conference calls.

Next conference call: TBD