



American Planning Association  
**Kansas Chapter**

*Making Great Communities Happen*

## **KS APA Executive Committee meeting minutes, Topeka, May 15, 2009**

### **Minutes:**

Attendance - Sara, Lisa, Steve, Thomas, Eldon, Chad, Bart, Annie, Jessica, Nick

Absent - James, Adam

### **A. Reports**

1. Leadership- Sara
  - i. Chapter Presidents Council meeting at APA Conference in Minneapolis
    1. APA discussing the idea of instituting new Planning Commissioner membership level- Target smaller areas without full time planners, offer reduced cost, trying to develop more education among Planning Commissioners, all done electronically - currently 100 of 400 KS APA members are Planning Commissioners and this initiative would significantly reduce the amount KS APA receives from dues
    2. Assistance to unemployed planners- Possible by reduced dues for APA and AICP-should be receiving more information from National soon.
    3. Focus on trying to attract and educate young professional planners- Discussed how chapter could do this as well.
  - ii. KC Metro Section update- Elections in June, taking nominations for Vice President, Secretary, Treasurer, At-Large member, KS and MO Chapter Representatives
2. Treasurer's Report- Steve
  - i. Balance - \$40,300
  - ii. Filed small non-profit group tax form in January
  - iii. Consultants contacted about advertising in newsletter- Decided newsletter advertisers will now be billed after each newsletter
  - iv. Address budget in Bylaws update
3. Website/Communications- Annie
  - i. Website at [www.planning.org/chapters/kansas](http://www.planning.org/chapters/kansas) is now live. Updates will be made twice monthly- beginning and middle of month. Annie will send out an email prior to sending updates to APA to see if anyone has something to include.
  - ii. KS APA now has group pages on social networking sites Facebook and Linked In
  - iii. Annie will contact Chris Dunn about taking down website at ksapa.org and possibly putting link on it to new site. Will send out email to membership about ksapa.org no longer being active and directing to new website.
4. Professional Development- Eldon
  - i. Will not be able to utilize Kansas State University library to send out APA web seminar CDs. Need to find some place to store these and a method to send them out.
  - ii. AICP prep class- Conference in Nov may be too close to exam time to have class at conference. Discussed having short "cram" session at conference and web seminar prior to conference.
5. Legislative Issues- Thomas

- i. 3 planning and zoning related bills passed last session in Legislature with no KS APA Chapter participation-
        - 1. Need to select a member to serve as local government representative on Kansas Association of Counties committee
        - 2. Priority needs to be given to finding people to fill Legislative Committee to represent Chapter- Mention in newsletter that KS APA needs members to serve on a Legislative committee
        - 3. Discussed whether to develop position statement on planning and zoning related issues- Address with membership at Annual Meeting in Wichita.
- B. **Visioning/Strategy session-** Activity to begin developing mission for Chapter. Sara will send out a compilation of notes from session via email and we will begin developing vision.
- C. **Bylaws Update-** Discussed changes considered to Bylaws. Sara will draft amended bylaws and send out via email to Executive committee. Present to membership at Annual Meeting.
- D. **Conference Planning-** Lisa
  - i. Registration- Opens up August 1<sup>st</sup>.
    - 1. Decided on rates (Full days-\$200, One day- \$125, students- \$50, will offer free rates for a selected number of student volunteers)
    - 2. Will have same day registration
    - 3. Special Prices (Speakers- Free on day they present, KS APA Board members- Free)
    - 4. Scholarship opportunities- Thomas made motion to set up scholarship opportunity intended for unemployed planners to get free registration **10-0-0**. Initiative to help them remain active and still get CM credits.
  - ii. Addressed potential keynote speakers-
    - 1. Jim Segedy, Director of Community Planning with Pennsylvania Environmental Council
    - 2. Michael Davolio, AICP Commissioner mentioned as APA representative for this conference
  - iii. Publicity/Invitations- Bart made up "Save the Date" post cards and will send out to membership, as well as, to OK and NE APA chapters.
  - iv. Call for Sessions- Due in mid-June, Wichita staff presenting ideas for tours, Eldon will work on this
  - v. Awards Committee- Bonnie Johnson, Tom Phillips, Will ask previous award winners to serve on selection committee- Karen Davis (Manhattan) mentioned as possibility
  - vi. Sub-Committees for conference:
    - 1. Sponsorships
    - 2. Sessions
    - 3. Special Events
- E. **Special Initiatives-** Thomas
  - i. FAICP nominations- Thomas passed out list of KS APA members who have been AICP for more than 15 years. Made motion to nominate Vern Deines and Binkley Foster for FAICP and to pay the nomination fee. **10-0-0**
  - ii. Ideas for National Community Planning Month in October-
    - 1. Governor's Proclamation
    - 2. Sample Mayoral proclamation in Chapter newsletter
    - 3. Organize one social event during October
    - 4. Walking tours
  - iii. Great Places-
    - 1. Bonnie Johnson's class at KU put together nominations for eight Great Places and submitted to APA- announcement in October. Considered designating one as a Great Place in Kansas at conference in November. Discussions about what events we would like to have around these Great Places. Promote in next Newsletter.

\*Next Conference Call will be sometime in June - Sara will send out time/date via email.

