



American Planning Association  
**Kansas Chapter**

*Making Great Communities Happen*

## **KS APA Executive Committee conference call, June 14, 2011**

**Attendance** -Annie Driver, Chad Bungler, Lisa Koch, Lisa Pool, Sara Copeland, Steve Zilkie, Erin Ollig, Chris Weichman, Jonathan Knight, Ryan McKay

**Absent** -Nancy Scott, Thomas Dow

- I. **Introductions** - New board members Ryan McKay (Kansas City Metro Section representative) and Chris Wichman (New KU student representative)
- II. **Summer Newsletter** - (Lisa Pool) - The summer edition is planned to come out at the end of June/beginning July. Next edition will contain wrap-up of Spring Symposium, article from a member in Manhattan and Lawrence on environmental GIS mapping tools, meet a member article to feature a Wichita planner, more details on conference plans and save the date- Lisa Koch to submit "preliminary" rough list of titles of sessions with more details to follow. September will have a more in depth "Conference Oriented" special newsletter.
- III. **Member Survey** - *DRAFT* - Reviewed draft of a survey to send out to membership to gather input on their satisfaction with Chapter progress in the following areas: Communications, Programs/activities, Conference, Professional Development, Chapter priorities, and Chapter dues. APA - National will put together survey for us and send out by end of June.
- IV. **July In-person Meeting** - This will be held in **Lawrence at Free State Brewery July 13<sup>th</sup> at 11:00**. 10 respondees to Doodle poll.
- V. **FAICP Nominations** - Nominations for FAICP are due mid-November. Sara sent out list of our members that are eligible (Current members, 15 years minimum AICP) and asked for suggestions for whom (if anyone) the Chapter should nominate. Steve suggested Gary Stith. Qualifications nominations are based on are in four categories: Teaching, research, professional practice, and community service. Chapter usually nominates these people in conjunction with our annual award in the Ad Astra category. Sara mentioned a couple other suggestions being Karen Davis and Paul Greeley. Decided to discuss more in depth in association with the award category nomination at July meeting.

## **VI. Conference Planning**

1. Registration options/deadlines - Online APA registration cost is \$250 set up fee + \$3/person, which is the same as last year. **Lisa Koch made motion to use APA service again. All voted in favor.**
  - i. Decided against having all-day mobile workshop on day before conference. Will focus mainly on mobile tour sessions during conference. Lisa Koch mentioned two walking/bus tours were submitted.
  - ii. Decided not to offer a 5 hour long AICP workshop on Wednesday prior and instead have only a session geared toward AICP training during the conference. Next year at Bi-State conference in Kansas City, we will consider offering another ½ day AICP prep session.
2. Deadline for registration - Agreed it should still be the same as the hotel deadlines.
3. Scholarships- Discussed if we should offer a scholarship to practicing planners again, how many, and eligibility requirements. **Chad made motion with Ryan seconding to offer two full scholarships to non-students for the conference registration fee and to not give the same person consecutive scholarships from year to year. All voted in favor.**

4. Publicity - Publish Pre-conference program by end of September. Decided to also print out a letter of invitation and send to all City/County Planning Departments/Commissions specifically inviting them personally rather than only using email. Lisa Pool to draft this letter.
5. Annual Meeting - Planned for lunch during Thursday or Friday of conference. Sara and Steve discussed by-law amendment to change the fiscal year (Oct 1- Sept 30) to a calendar year. Simpler for tax purposes. We need to have a quorum of 63 members present at annual meeting to adopt a by-law change.
6. Awards Committee - Bonnie Johnson has agreed to chair committee again and has asked people to volunteer. The deadline for awards will be August 5<sup>th</sup>. Tabled to July to discuss in conjunction with FAICP nomination.
7. Sponsorships - All voted to keep sponsorship levels and prices the same as last year.
8. Session Update (Lisa Koch)
  - i. 18 sessions submitted, fewer than last year which may mean we have a later start time and offer fewer CM credits. Law credit is covered by a submission. Lisa Koch will put together a session to cover the Ethics credit. Sessions to be selected week of June 20<sup>th</sup> - 24<sup>th</sup>.
9. Keynote Speaker - (Sara) - Thomas Dow has been pursuing the possibilities of asking Harrison Rue as a keynote speaker in conjunction with the Kansas Association of Metropolitan Planning Organizations (KAMPO) which going to be held the day before in Topeka. The focus of this speaker would be on livable communities and connecting transportation and land use. He is a member of Citizen's Planner Institute. KDOT would put down \$1500 and the Chapter's responsibility would be \$500 to bring him as a speaker. Discussion commenced that this sounds like a good idea as long as he ties in land use, sustainability, and livable communities with a transportation focus and does not only gear his keynote presentation towards transportation planners since our membership is more broad. Chad stated it would be good to get a formal agreement with KDOT/City of Topeka so the Chapter does not get footed with the entire bill. **Chad motioned to approve Thomas Dow working with KAMPO and the City of Topeka to bring Harrison Rue as Keynote Speaker. All voted in favor.**
10. APA-National speaker - Sara will ask Jason Jordon, APA-National's Lobbyist for Legislative Affairs to be the APA speaker at conference.
11. Social Events - Tabled to July meeting