



American Planning Association  
**Kansas Chapter**

*Making Great Communities Happen*

## **KS APA Executive Committee conference call, June 29, 2009**

### **Minutes:**

Attendance -Annie, Bart, Eldon, Lisa, James, Sara, Steve, Thomas

Absent - Adam, Chad, Jessica, Nick

- A. **General Update-Sara**
  1. 13 candidates were nominated for the KC Metro APA, including 2 running for the KS-APA representative- Elections will be held beginning July 1.
  2. Signed agreement with Old Town Hotel in Wichita
  
- B. **Keynote update- Sara**
  1. Jim Segedy, Director of the Pennsylvania Environmental Council has agreed to be keynote speaker- KS APA and APA Small Town/Rural Planning Division will help pay his travel costs. He has declined a speaker fee.
  2. AICP regional representative Michael Davolio asked to conduct a session on Ethics- Has not yet committed
  
- C. **Sessions- Lisa**
  1. Received 25 session proposals for conference- Group will be getting together in July to review these (Lisa, Annie, Bart)- Deadline set for end of July so we can submit session proposals to APA for CM credit.
  2. Ethic session will be planned as a break out session this year rather than separate conference session
  
- D. **Committee Reports**
  1. Sponsorships- Sara handed out list of possible organizations/consultants to approach regarding sponsorships and asked for additional ideas; 3 levels set up this year (\$1000, \$700, \$350);
  2. July deadline to get call for sponsorships out and post on website.
  3. Special Events-
    - i. Special Events committee will be getting together soon to jump start evening events.
    - ii. Agreed Greensburg trip is a go- Mike Gurnee has agreed to host and conduct tour
  
- E. **Conference Timeline**
  1. Call for Sponsors needs to be out by end of June- not yet met
  2. July Timeline-
    - i. Group will be reviewing session proposals-Lisa, Annie, Bart
    - ii. Night entertainment needs to be selected and reserved-Jim Schlegel in Wichita has agreed to help out with this.
    - iii. Next newsletter will come out Aug 1 with call for sponsorships and preliminary conference program, not including timeslots and CM credits.
  3. Registration format-
    - i. Decided we would use APA website since this worked well last year;
    - ii. Fee: Two-day fee set at \$200; one-day fee set at \$120
    - iii. Times: Thurs- 7:30-5:30; Fri-7:30-4:30- This would allow us to maximize the amount of CM credit we can get at 15.

- iv. Greensburg event- For 2 hour trip to Greensburg, discussed a fee of \$60-70 per person. Planned for 9:30-5:30on Weds, including travel time.
  - v. Presenters will receive their presenting day free and will have to pay for the second day
  - vi. Registration form should be distributed by Aug 3 with preliminary schedule
  - vii. Student registration- Last year it was set at \$50 and waived if they agreed to volunteer, but did not work out too well because had an overabundance of volunteers. This year, we may decide first hand an exact number of volunteers that we can reasonably accommodate and divide this number between K-State and KU.
- F. **Conference Scholarships-** Set up scholarship for unemployed or self employed members in an effort to keep them involved in the Chapter; students and Planning Commission members will not be eligible. Form to be distributed to membership and posted on website.
- G. **Award-** Awards announcement will be made in Aug 1 newsletter- Bonnie Johnson will head this up.
- H. **Other conference items-** Chapter Business meeting will be held in Wichita; Discussed gift ideas for presenters and keynote speakers
- I. **Other business-** Thomas
- 1. The KS League of Municipalities needs KS APA member to serve on Policy Committee
  - 2. KS APA was asked to sponsor the KS League of Municipalities conference in October- "Building Better Communities"- no consensus

Next conference call: End of July

