



American Planning Association
Kansas Chapter

Making Great Communities Happen

KS APA Executive Committee conference call minutes, January 28, 2010 at 8:30 am

Minutes:

Attendance -Annie, Bart, Greg, Lisa, Sara, Steve, Thomas

Absent - Adam, Chad, Jessica, James, Eldon, Nick

- A. **Galloway Lecture Series** (Kirk McClure, Professor at the University of Kansas joined the conference call on this item)- Kirk stated this idea originated after the Galloway Family donated a sum of money to KU to start a lecture series (Thomas Galloway was the founder of the program and passed away and his wife donated money to the program; the department decided to use the money to begin a lecture series in his name and bring speakers from around the country.) Kirk explained the department is trying to obtain additional sponsors to support bringing two- three speakers per year to KU. The event would most likely involve a Thursday evening lecture at KU and a Friday lunch time lecture possibly at the Kansas City Design Center. Kirk said they can bring a speaker to KU for approximately \$1,000, so they are looking for other sponsors- KS APA came up as one to approach. KU is asking for a \$1,000 donation from the Chapter for the 2010 year, not a donation every year at this point. They are also trying to line up additional matching (\$1,000) sponsors for this year and upcoming years. It was decided upon the KSAPA will work with the department on obtaining CM AICP credit for the noon lunch time lecture. Steve Zilkie mentioned he had spoken to Stephanie Rolley of the Kansas State program about similar lecture series they may be anticipating pursuing in upcoming years. Steve mentioned that she said that Kansas State is considering this type of series and would probably ask for a donation from KS APA too. **Thomas made a motion to approve the request to donate \$1,000 for the 2010 year: All voted in favor.**
- B. **Spring Symposium -**
 1. **Friday Session (March 5)** - Thomas said he spoke to Judy Billings (one of the main parties responsible for creating the Kansas Heritage Areas) and she was all aboard with the idea and is willing to assist with the classroom talk and lecture. She said she was excited about having the opportunity to reach city and county planners with regarding this subject. Bart talked to Lynn Zollner, City of Lawrence Historic Preservation Planner who is willing to help out and lead the bus tour discussion on the Douglas County sites. At the meeting, the Board decided to primarily focus on Douglas County sites on the tour due to the number of sites and the time needed to see each site. Bart mentioned the bus rental fee was \$600 for a five hour trip for 50 passengers. Board set a registration fee at \$30 per person, with the general idea that since this was our first event like this we should charge less and not necessarily try to recoup all our costs. Depending on the event's success, we can maybe raise the registration fee if we do something similar next year. Decided Lisa and Thomas would coordinate the registration process through email; fee will be paid at the event.
 2. **Saturday Session (March 6)**- Watch party planned at Macelli's from 1:00 pm - 5:00 pm. Lisa rented small room with projector television. Planned to have appetizers with cash bar. Board set a fee at \$10 per person; \$5 per student. Both the Watch Party and tour will need announced in newsletter due out next week. Registration will need to be announced ASAP for both events.
- C. **APA Elections Endorsement-** Thomas recused himself from the conference call for this item. Thomas Dow has been nominated for an APA National Board position and the Chapter is putting this item up for discussion regarding whether we should endorse his nomination to APA National. **Bart motioned to endorse Thomas Dow for the APA National Board position (Annie seconded): All voted in favor.**
- D. **Planning Commissioners Training Work shop in Junction City-** Annie brought to Board the request by David Yearout, Planning Director in Junction City, to sponsor a full day planning

commission training held in Junction City. The preliminary budget presented by David Yearout estimated total expenses of \$10,000, registration fee of \$85 per person with 150 people attending. Annie mentioned David had originally spoken about asking KACPZO to sponsor this event as well and this would be a dual sponsored event with KSAPA and KACPZO. Now, he has decided to request KSAPA to sponsor the entire event. The consensus among the Board was that this request was out-of-line with our budget and plans for planning commissioner's training. Our 2010 budget only allowed \$1,100- The original plans were to offer several smaller and shorter trainings throughout the state and not one large event that brought in an out-of-state speaker. The Board did not think it was practical in this economy to expect 150 planning commissioners/elected officials to attend at a fee of \$85/person and this was unrealistic budget. The Board decided not to sponsor this event and instead to ask David to consider scaling back the training or approaching KACPZO about dual sponsorship and then we might reconsider.

- E. **CPC Grant Application Discussion- This concerns the KC Metro Section rebate request from President, Brian Pitts.** The Board decided to take this up at the February call via email, but wanted to have a brief discussion prior that call. Two main questions are outlined that need to be discussed in February: 1.) what we should provide per member and 2.) whether we should provide back rebates to the Section. The Board briefly discussed concerns regarding the KC Metro Section to ask of Brian Pitts. Some of these included: 1.) What is the Section's accountability to the Chapter? There is concern that many in the Section believe they are a separate and distinct Chapter rather than a part of the Kansas and Missouri Chapters. 2.) How to improve discourse between the Chapter and the KC Section. 3.) Whether it is appropriate for the KC Section to begin leveling dues or even if their bylaws allow them to level dues? Brian will join the conference call in February to discuss these items.
- F. **Old Business-**
 - 1. **APA Administrative Fee-** The APA National Board met and approved this administrative fee, which will allow them to take a \$2.90 fee from each Chapter.
 - 2. **Kansas Career Network-** Nick taking over this. If you have ideas or want to be included, email Nick.
 - 3. **Legislative Issues-** Lisa is putting together a digest of State issues and working on what role the committee should take.
 - 4. **Chapter Only Membership-** Looking into how other Chapter's handle this.
 - 5. **Newsletter-** The next newsletter will come out next week. James has indicated this will be his last newsletter. Annie has expressed interest in taking this over.
- G. **Next meeting:** Via conference call February 17, 2010 at 8:30 am

