



American Planning Association
Kansas Chapter

Making Great Communities Happen

KS APA Executive Committee conference call minutes, April 2, 2010 at 8:30 am

Attendance -Annie Driver, Chad Bunger, Erin Ollig, Greg Czaplewski, Nancy Scott, Nick Pappas, Sara Copeland, Steve Zilke, Thomas Dow

Absent - Adam Runner, Eldon Miller, Lisa Koch, Jessica Mortinger

I. Announcements/National APA (Sara)

- i) **KU Galloway Lecture Series** - First two lectures in this series are April 15 and 16; Kirk McClure has sent out a notice. CM credits are pending.
- ii) **Agenda** - National APA Conference
 - (1) KS APA is #2 nationally among Chapters for members logging CM credits
 - (2) Report on new Advanced Specialty Certification

II. Treasurer's Report (Steve)

- iii) Filed IRS tax form
- iv) Expenses paid: \$1,000 to Galloway Lecture Series, \$1,905 to KC Metro Section for rebate, \$500 non-refundable fees for Fall Conference
- v) Current Balance= \$39,624

III. CM Opportunity (Steve)- Considered taking part in a webcast partnership with a consortium of Chapters. Would allow members to participate free of charge from their offices. Cost to the Chapter is \$84/year and would also commit to putting on one webcast ourselves- This involves arranging speaker; APA National will handle the technical side of things related to the production. Discussion commenced related to current Audio Conferences and that they have not been very successful- very difficult to find host sites and low attendance. **Thomas made motion to participate in consortium and pay \$84/year fee (Nancy seconded)- All voted in Favor**

IV. Newsletter- Discussed future of newsletter now that James Holland has resigned. Annie is working on spring newsletter planned to go out in April. Discussed in future about using either Constant Contact or Vertical Response to send out newsletter. Megan suggested in next newsletter to print listing of students needing employment or internships from KU and K-State.

V. Conference Planning - 2010 Manhattan (Chad)

- vi) Discussed setting up committees for Sessions, Sponsorships, Evening social events
- vii) Call for Sessions planned to go out April 14- May 19. Need to get information out earlier due to conference earlier this year and wish to get CM credits approved right after they are chosen.
- viii) Discussed whether to use online APA registration site again- \$250 set up fee and \$3/online registrant. Thomas to moved to use APA registration service again and pay fees due to the ease and of offering online registration and the 100% rate of participants registering online for last year's conference (Chad seconded): All voted in favor.
- ix) Chad mentioned a conflict with hotel registration due to the rescheduled K-State and Nebraska football game. We have 50 rooms at the Holiday Inn and 10 at the Clarion Hotel reserved, but we will need to encourage participants needing hotel rooms to make their plans early.

V. 2011 Conference - Discussed site and location: 2009- Wichita, 2010- Manhattan, 2012-Kansas City. Discussed in future coming up with a rotation among Kansas City, Lawrence, Topeka, Wichita, Manhattan. However, for 2011 will be in either Lawrence or Topeka depending upon hotel bids.

VI. Future Items

- x) Chapter Elections- set up nominations committee by June; elections in August
- xi) May/June- plan next in person meeting
- xii) Creating Great Places in Kansas Committee and announce a winner at conference
- xiii) National Community Planning Month activities discussion

Adjourned 9:30 am